

**CITY OF TAYLORSVILLE
CITY COMMISSION
SPECIAL MEETING**

November 6, 2014

The City of Taylorsville City Commission held a Regular Meeting on Thursday, November 6, 2014 at 5:00 p.m., at the City Hall Annex.

Present were:

Don Pay, Mayor
Beverly Ingram, Commissioner
Jack Proctor, Commissioner
Ellen Redmon, Commissioner
Kathy Spears, Commissioner

Staff present:

Steve Biven, City Clerk
Randy McConnell, Comptroller

Phil Crumpton, Police Chief
Harold Compton, Public Works Director

Item #1

Mayor Pay called the meeting to order at 5 p.m. and led the group in a recital of the Pledge of Allegiance.

Item #2 – *Consent Calendar*

Motion was made by Commissioner Proctor and seconded by Commissioner Spears to approve the Consent Calendar for October 2014. Motion carried with a vote of 5-0.

Item #3- *Comments by the Mayor*

Mayor Pay had no comments at this time.

Item #4- *Report on Meetings Attended by Commission Members*

There were no other meetings attended by the commissioners.

Item #5 – *Committee Reports*

a) Engineering Projects (Sisler-Maggard Engineering, PLLC)

Joe Sisler was present to discuss the Townhill Waterline Project, Maple Ave Project and the Old Sewer Plant Removal Project. Mr. Sisler stated that Kevin Sisler has been to the Department of Archives looking for the old sewer plant plans. They have found three pages out of seven. The

project was completed in 1963. The Corps has asked for two profiles that run under the levee which are not included in the old plans. Sisler-Maggard will be working on getting the profiles done, submitting them to the Corps and hopefully then they will let them seal those off in and around the old pump station.

Mr. Sisler stated that no work on Maple Ave will be done until after the first of the year or early spring.

Mr. Sisler stated there was some confusion over the waterline replacement in town. If they did a combine bid, two contracts, there would be wage rate issues according to the labor cabinet. They will bid this as one contract. Even if they were to bid the project in four separate contracts, the state would still look at it as one contract. **Motion made by Commissioner Ingram to withdraw her motion from the October 21st meeting regarding the waterline replacement and Commissioner Spears withdrew her second. Motion carried with a vote of 5-0**

Motion made by Commissioner Ingram and seconded by Commissioner Spears to approve bidding the downtown waterline replacement as a whole as recommended by Sisler-Maggard. Motion carried with a vote of 5-0.

b) Main Street (Jo Woodward)

Mrs. Woodward stated the committee will be decorating Main Street for Christmas on November 9, 2014. They have purchased new lights and garland for the light poles plus they have ordered new banners.

Mrs. Woodward said she took the guidelines from the commission meeting regarding the Main Street Manager to a committee meeting. They also had received some literature regarding the Main Street Manager job description. The committee decided to combine the information from both of them to get a job description.

The Chamber is having Christmas on Main Street the Saturday after Thanksgiving, November 29, 2014. The Christmas home tour will be December 6, 2014. There are three homes and three businesses on the tour. Tickets will be \$15 a person.

Motion was made by Commissioner Spears and seconded by Commissioner Proctor to approve Ms. Ingram's hours for the month of October. Mayor Pay, Commissioner Spears, Commissioner Redmon and Commissioner Proctor voted in favor. Commissioner Ingram abstained. Motion carried with a vote of 4-0.

Item #6– *Old Business*

a) Jim Williams – Drainage on Bank Street

Mr. Williams was present to discuss the drainage issue on Bank Street. He would like to see the institution of a permitting program or mapping system in the City.

b) Taylorsville Drainage Project

Clerk Biven discussed the reimbursement form in the commissioner's packets for work performed to date by DLZ and paid by the city. **Motion made by Commissioner Proctor and seconded by Commissioner Ingram to approve the mayor signing the DLZ Master Agreement for the Pre-Award grant fund reimbursement of \$45,562.72 of which the city will receive \$34,172.04. Motion carried with a vote of 5-0.**

Clerk Biven updated the commission on hiring a grant administrator. He has spoken with the League of Cities and they will help the City setup that process. **Motion made by Mayor Pay and seconded by Commissioner Spears to move to bid out the grant administration of the Taylorsville Drainage Project grant funds. Motion carried with a vote of 5-0.**

Item #7 – New Business

a) Jan Deigl – Ice Sculpting

Mrs. Deigl was not present but Commissioner Ingram did mention that the Christmas on Main Street group would like for some of the city employees to participate against some of the county employees in an ice sculpting contest.

b) Board of Adjustments Appointment

Mayor Pay mentioned that the commission needs to appoint someone to the Board of Adjustments. Carroll Dean Curtsinger and Davis Lee Downs are currently serving on that board. Mr. Down's term expires on December 31, 2014. No action was taken at this time.

c) Taylorsville Place II Tax Credit – Ian Maute, Buckeye Community Hope Foundation

Mr. Maute was present to discuss with the commission the second phase of Taylorsville Place. The second phase will have 36 units. He did present a drawing of the first phase and the second phase will be similar. He is requesting to have the Mayor sign their application that will be submitted to the Kentucky Housing Corporation. Anthony Travis still owns the property but if Buckeye Community Hope can get the tax credits they will have the option to purchase the property. **Motion made by Commissioner Redmon and seconded by Commissioner Ingram to approve the mayor signing the notification of application for Taylorsville Place II with the added comments that adequate garbage and parking be provided. Motion carried with a vote of 5-0.**

The City will have a public meeting on Thursday, November 20, 2014 at 6:00 for the residents of Old South Plantation to voice any concerns they may have regarding the Phase 2 portion of Taylorsville Place. The application is due December 12th.

The Commission recessed at this time.

d) Department Reports

i) Financial Report – Randy McConnell, City Comptroller

There is a Cash Analysis, an Overtime Report and a Deposit Collateral Report in the commissioner's packets. The City is fully collateralized at all three banks.

General Fund

Y-T-D Insurance Premium Revenue is \$65,630.

Year to Date Occupational License Receipts are \$131,612.

Year to Date Property Taxes net of Discounts are \$15,624.

Expenses

Y-T-D Street Repair and Maintenance Expenses is \$13,671.

The Municipal Road Aid Fund Balance is currently \$138,641.

Water and Sewer Enterprise Fund - Revenues

Year to Date Water Revenue of \$1,200,361 is \$361 over Budget.

Year to Date Meter Set Revenue of \$62,685 is \$20,685 over Budget.

Year to Date Sewer Revenue of \$113,296 is \$4,038 under Budget.

Year to Date Sewer Impact Fees of 15,000 are \$3,000 over Budget.

Expenses

Louisville Water Expense of \$403,494 is \$28,496 over Budget due to increased flushing. Mr. Compton explained that this expense is higher due to having a set flush schedule. He stated there are certain areas that have to be flushed more than others. The flushing should slow down in the winter months. Mr. McConnell thanked Mr. Compton for his input. He explained that when he and Roxann Thompson prepare the budget they are doing so 15 months ahead of schedule because they start preparing it in March.

Meter Repair Costs of \$25,899 are \$10,899 over Budget due to MXU replacements. Mr. McConnell stated that there have been 77 MXUs replaced and that is why the Meter Repair Costs are over budget.

McConnell would like to have a monthly meeting with the department heads on November 12, 2014 at 10:00am to discuss the quarterly findings.

McConnell asked the commission if there was any update on the road bond money at Highview. The total amount is \$6,618. Mr. Compton stated they are still looking at using that money for putting gravel in the cul-de-sac.

ii) Public Safety – Phil Crumpton, Police Chief

Chief Crumpton stated the schedule for November and overtime report was in the commissioner's packets. The run report and the petty cash report were also in the packets. He explained that the overtime was up due to OctoberFest, Halloween on Main Street and some training that had to be done.

Chief Crumpton stated that Halloween on Main Street was successful. He is looking into maybe next year changing the road closure somewhat.

Chief Crumpton gave an update on the Alcohol Beverage Control Implementation. The Chief stated that he and Clerk Biven met with the county's coordinator. Chief Crumpton, Lt. Jewell and the county's coordinator would like to make a visit to all the places that sell alcohol and let them know about the city's ordinance and licenses.

Clerk Biven stated the commission needed to make decisions concerning how the part-time/seasonal uniform allowance is paid either at one time or over a certain time period. The

total amount was to be \$600. Chief Crumpton said they may in the future look and see what the officers have, what they don't have and what they need and make a recommendation that it be based on their need. It may be more benefit to the city if they look on a quarterly basis at what the officers need. Commissioner Ingram as well as Commissioner Spears stated that it will have to be on a reimbursement basis, each officer will receive a set amount for uniforms.

Chief Crumpton suggested that if the city has any request for photos from accident or crime scenes that they charge a fee. He had a price list that the State Police use in the packets.

Motion made by Commissioner Spears and seconded by Commissioner Proctor to approve the rate sheet for photos obtained from the police department. Motion carried 5-0.

Motion made by Commissioner Redmon to withdraw her motion regarding the mayor signing the notification of application for Taylorsville Place II. Commissioner Ingram withdrew her second.

iii) Utility – Harold Compton, Public Works Director

Mr. Compton updated the commission on waterline replacement on Hardin Court. This only involves reconnecting those services to the new main. He said there were no PRV valves put on any of the services when they replaced the water lines in the city. Each person is responsible for having their own service. When Hardin Court is hooked up to the new lines they are going to need PRVs put in. Mr. Compton suggested that the city install PRV valves and move those meters out to the road where they should be. He said it would be at additional cost of approximately \$6,000. Kevin Sisler was going to submit this to the state as a change order to see if the state would pay for the additional cost. **Motion made by Commissioner Ingram and seconded by Commissioner Proctor to install PRV valves necessary for the downtown waterline replacement. Motion carried 5-0.**

Mr. Compton stated that some residents on Dawson Hill have approached the city about a water main extension. The area that is involved in this issue is in Jefferson County. After some discussion, Mayor Pay asked Mr. Compton to see when the residents wanted to do this and to bring it back up at the December meeting.

Mr. Compton stated he would like to keep one Class D person through December. **Motion was made by Commissioner Ingram and seconded by Commissioner Spears to extend the Class D felon program until after the commission's first meeting in January. Motion carried 5-0.**

Mr. Compton explained there has been a request by someone for the city to wave the base rate on a 1" meter for a sprinkler system in a home out in the county. There was no action taken.

Mr. Compton stated that Mike Driscoll has stopped selling bulk water. There are some affected users that are requesting city water, but unable to afford the cost of a meter. They are asking the city to consider putting the meter cost on a payment plan. The commission stated they would not consider that at this time.

Mr. Compton had nothing to report on sewer.

Mr. Compton stated that the Mayor needs to sign the Sidewalk and Safety Grant papers. The deadline is November 15th. **Motion made by Commissioner Ingram and seconded by Commissioner Spears to approve the mayor signing the submittal for the KLC Safety Grant for sidewalk construction.** Motion carried 5-0.

Mr. Compton stated that there is a shortage of salt. He suggested maybe the City not put salt out on all the roads. The city needs to maintain all the city streets. After some discussion, Motion was made by Commissioner Spears and seconded by Mayor Pay to allow Public Works Director Compton to purchase enough salt to fill the storage facility when available. Motion carried 5-0.

e) General Government

Clerk Biven mentioned that he was going to meet with Krista Risinger to develop a plan pertaining to a Credit Card Payment System.

Motion made by Commissioner Spears and seconded by Mayor Pay to refer request for snow removal from phone calls to the commissioners from the public, to the police department, who will check out the situation and advise the Public Works Department. Motion carried 5-0.

f) Other New Business

There was no other new business.

Item #8– Legal (City Attorney) John D. Dale

Mr. Dale stated that all but four people have been served in regards to the Mock Property. He will have to get a warrant order or attorney for them. Once that report is back he is probably looking at another thirty days or so and then he can move forward.

Mr. Dale read a resolution to Adopt Garland Armstrong's Redrafting Prior Annexation of KY 44 By-Pass. **Motion was made by Commissioner Spears and seconded by Commissioner Proctor to adopt a resolution regarding Garland Armstrong's redrafting of previous Annexation of KY Highway 44 By Pass From the High School East to Bashear's Creek. Complying with the Secretary of State's Requirements.** Motion carried with a vote of 5-0.

Mr. Dale would like to amend the second reading of the Annexation of KY 44 West to the first reading. **Motion was made by Commissioner Proctor and seconded by Commissioner Spears to amend the previous second reading of the KY 44 West to the school to now be recognized as the first reading.** Motion carried with a vote of 5-0.

Item #9 - Elected Officials' Comments

There were no officials' comments at this time.

EXECUTIVE SESSION

Item #10

Motion was made by Commissioner Ingram and seconded by Commissioner Spears to adjourn to executive session pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following:

Proposed and Pending Litigation, KRS 61.810(1)(c).

- 1) Proposed criminal and/or civil litigation against individuals who have and/or who are attempting to obstruct the City's government operation, by harassment and/or by other means, including but not limited to:
 - a) Adversely affecting the City's relationship with various entities;
 - b) Interfering with State law which requires an independent and unbiased audit of public agencies by influencing or attempting to influence the City's audit and/or auditors;
 - c) Interfering or attempting to interfere with other essential government functions.
- 2) To discuss pending litigation of Klotz v. Shular et al.
- 3) Possible Settlement of Weed Lien Recorded in Encumbrance Book 11, Page 381, in the Spencer County Clerk's Office owned by the Sims

These matters need to be discussed in closed session to protect attorney/client privilege, strategy and confidentiality.

Acquiring Real Estate KRS 61.810(b).

- 1) Purchasing adjoining property;

These matters need to be discussed in closed session to protect confidentiality and negotiations, which could affect the value of the property.

Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee KRS 61.810(f).

These matters need to be discussed in closed session to protect confidentiality.

Motion carried with a vote of 5-0.

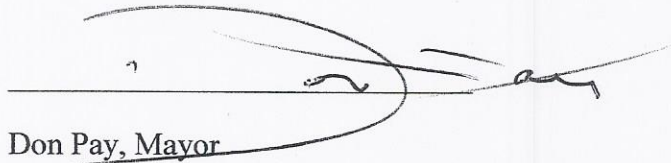
RETURN TO OPEN SESSION

Item #11 - Motion was made by Commissioner Spears and seconded by Commissioner Ingram to return to Open Session. Motion carried with a vote of 5-0.

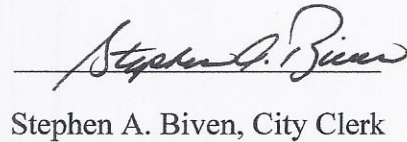
Item #12 - Motion made by Mayor Pay and seconded by Commissioner Spears to terminate Officer Todd Walls' service with the City of Taylorsville effective immediately. His services are no longer needed under the city at will policy. Motion carried 5-0.

ADJOURN MEETING

Item # 13 - ~~Motion was made by Commissioner Spears and seconded by Commissioner Proctor~~ to adjourn meeting. Motion carried with a vote of 5-0.



Don Pay, Mayor



Stephen A. Biven, City Clerk